



By-Laws of the Greater Marshall Chamber of Commerce Ambassadors

ARTICLE I – NAME

The name of the organization shall be the Greater Marshall Chamber of Commerce Ambassadors, (hereinafter referred to as the “Ambassadors”). This organization shall be a volunteer division who serve as representatives of the Greater Marshall Chamber of Commerce.

ARTICLE II – MISSION

The mission of the Ambassadors will be to serve as the public relations arm of the Chamber by recruiting new members, coordinating grand openings, making goodwill calls, and assisting with banquets, festivals, and other Chamber activities as needed.

ARTICLE III – OBJECTIVES

The objectives of the Ambassadors are to work in coordination with the Greater Marshall Chamber of Commerce to build and sustain membership; which will enable the Chamber to plan and implement its programs of work and to communicate the Chamber’s goals and accomplishments to its members.

ARTICLE IV – MEMBERSHIP

Membership in the Ambassadors will be limited to forty (40) members.

New members will be added when requirements are met and a new member is voted in. Guidelines to be a new member are as follows:

- 1) New member must be in good standing with the Greater Marshall Chamber of Commerce
- 2) Nomination must come from a current Ambassador and can be made throughout the calendar year. Candidates will be introduced by a current ambassador, in good standing, at any regular monthly meeting.
- 3) Approval: Candidates names will be submitted to the current membership and vacancies will be filled by process of secret ballot by Ambassadors who are in attendance at that meeting. The Candidate must receive a favorable vote of at-least 2/3 of the voting members present. Prior to a meeting, the list of applicants will be submitted to the current Ambassadors for review.
- 4) Should an Ambassador feel that there is sufficient reason(s) why an applicant should not be considered for membership then he or she may contact one of the following individuals; **Ambassador Chair**, **Chamber Executive Director**, or the Chamber Liaison to the Ambassadors (*An employee of the Chamber that acts as a go between the Ambassadors and the Chamber – send emails, make reservations, etc...*) to voice



their reason or concerns. A determination of eligibility will then be made by the Ambassador Chair, Chamber Executive Director AND the Chamber Ambassador Liaison. This determination will be final and the prospective member's name may be left on the ballot for a membership vote or removed with no further action required.

ARTICLE V – REQUIREMENTS

To become an Ambassador, new candidates must be announced by a current Ambassador and attend two (2) consecutive Ambassadors meetings and on their third (3rd) meeting, a vote will be taken.

- 1) The candidate must be a representative of a Chamber member in good standing or a Current Chamber member personally.
- 2) Goodwill calls to current Chamber members are encouraged
- 3) Candidates must try to attend ribbon cuttings, mid-morning mixers, and after hour mixers.
- 4) Attendance and Volunteering at Chamber events, Festivals and any other Chamber activities is expected.
- 5) Ambassadors must attend monthly meetings. If an ambassador misses 3 meetings in a row then they will be placed on an inactive list and will be considered for being dropped from the roles should they fail to give adequate reason to the Chairman for missing.
- 6) If an ambassador leaves and wishes to return as an ambassador in good standing they must go through membership process again from start.

ARTICLE VI – MEETINGS

- 1) Ambassadors are expected to attend meetings at least once every month on the 3rd Wednesday.
- 2) Special meetings shall be at the discretion of the Chairperson and the Chamber Executive Director.
- 3) One-third (1/3) of the membership shall constitute a quorum at any regular or special called meeting.
- 4) The Executive Director and Chamber Ambassador liaison of the Greater Marshall Chamber of Commerce may be invited to all Ambassador Meetings.

ARTICLE VII – AWARDS

Ambassador of the Year award shall be presented to the Ambassador receiving the greatest number of votes at the January meeting. The vote will be by secret ballot by those members present at the January meeting. To be eligible to receive the award, a member must be in good standing. A member is not eligible to be on the ballot for Ambassador of the Year, following winning the award. (You can't win 2 years in a row!)

ARTICLE VIII – OFFICERS

- 1) The officers of the Ambassadors shall consist of a Chairperson (President) and a Vice Chair (Vice President), Secretary, and a Treasurer
- 2) Nomination For officers shall happen at the October Meeting of the Ambassadors. Nominations should be done in order starting with Chairman, Vice-Chairman, Secretary and Treasurer.



- 3) All officers must be active Ambassadors upon election.
- 4) New Officers will take over at the beginning of the new Ambassador year on January 1st.
- 5) The Chair-Person (President) shall preside at all meetings unless his/her job causes them to miss. In their absence, the Vice-Chair will preside.
- 6) He or she shall appoint all special committees as the need arises. He/she shall be an ex-officio member for all committees and present a report of Ambassador activities at the monthly meeting of the Board of Directors.
- 7) The Vice-Chair will assume the duties of the Chairperson in the event of a vacancy prior to the end of the year or in January of the following year.

ARTICLE IX – REVISION TO BY-LAWS

1. Revisions to the by-laws must be presented in writing to the membership for review at a meeting 1 month prior to the actual vote. At that meeting the revised by-laws will be discussed and a motion will be made to entertain any changes. Acceptance of the by-laws will be made by a vote of two thirds (2/3rd) of the members present at the following meeting.

Ambassador Chairman

Ambassador Vice-Chair

Ambassador Secretary

By-Law Review Committee Chair

By-laws last Revised and updated
February 2020